

**Report of East North East Area Leader**

**Report to North East (Outer) Area Committee**

**Date: 19<sup>th</sup> March 2012**

**Subject: Outer North East Area Business Plan Refresh**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley, Harewood, Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides a draft refreshed Business Plan for the Outer North East Area Committee for 2012/13, which sets out the priorities and ways of working for the forthcoming year.

**Recommendations**

2. The Outer North East Area Committee is requested to approve the attached Outer North East Area Business Plan for 2012/13.

## **1 Purpose of this report**

- 1.1 This report seeks Area Committee approval for the revised 2012/13 Area Business Plan which includes the priorities agreed at the February area committee.

## **2 Background information**

- 2.1 Area Committee business plans were introduced for the first time in the 2011/12 municipal year and replaced the Area Delivery Plan as the document which sets out the work plan for the area committee.
- 2.2 The Business Plan was developed to provide a consistent approach and framework across the City following the direction from Councillor Gruen, Deputy Leader of the Council and Executive Member for Neighbourhoods, Housing and Regeneration and James Rogers, Assistant Chief Executive, Policy Planning and Improvement. It provides a business planning framework with the main headings that the Area Committee are expected to adopt with information included to reflect the local circumstances.
- 2.3 The Area Committee Business plan provides a complete set of papers relating to the area, which will be refreshed annually. The actions and priorities will be monitored at the Area Committee meetings and performance managed.

## **3 Proposed Business Plan 2012**

- 3.1 The proposed business plan for 2012 is attached at Appendix A. The plan includes information about the Area Committee role and functions, wellbeing fund, ward information, parish councils together with the Area Committee priorities.
- 3.2 The Community Engagement Section has been updated to reflect the proposal to raise the profile of Area Committees through the use of key messages, press releases and other media.
- 3.3 A section on parish councils has also been added as part of the general information about the area.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 As recommended in a report to the Area Committee in September 2011 the Area Committee's Engagement Plan is now included as part of the Area Business Plan which is attached at appendix 1.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Consideration is given to the equality impact of projects to deliver the promises within the charter and in funding projects to local groups through light touch equality impact assessments and the completion of project planning documentation.

4.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

### 4.3 **Council policies and City Priorities**

4.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

### 4.4 **Resources and value for money**

4.4.2 The Well-being Fund is used to finance projects which support the Area Committee business plan priorities. Area Management work with Council services, partner agencies and local communities to take a strategic approach to Well-being Fund expenditure to ensure best use of this funding.

4.4.3 Area Management are responsible for monitoring progress on the promises contained in the Charter and for delivering the actions in partnership with partner agencies and organisations.

### 4.5 **Legal Implications, Access to Information and Call In**

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions included in this report.

4.5.3 There are no legal implications relating to this report.

### 4.6 **Risk Management**

4.6.1 Not applicable under this section.

## 5 **Conclusions**

5.1 The Area Committee requires a document to set out the key priorities for the year that links to city wide policies and provides a framework for allocation of the Well-being Budget.

5.2 The business plan continues to illustrate how the Area Support Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.

5.3 A draft business plan is outlined at Appendix 1.

## 6 **Recommendations**

The Outer North East Area Committee is requested to approve the attached Outer North East Area Business Plan for 2012/13.

## **7 Background documents<sup>1</sup>**

### **7.1 Area Committee Roles and Functions 20011/12**

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.